

## 6115 Automate MDS requests

*The MDS request function is a very powerful feature.  
Before using it, you should agree on its use with your supplier and  
define rules to communicate your requirements.*

### Objective

You know the functions of the IMDS to request material data sheets from your suppliers by means of the system and can evaluate and safely use this request mechanism in your company. You will be able to answer requests from your customers, link them to existing MDS or reject them if necessary.

### Content

- Overview of MDS request functions
  - Personal settings
- Received MDS requests
  - Edit MDS requests
  - Assign MDS requests
  - Reject MDS requests
- Own MDS requests
  - Defaults in the range of recipient data
  - Create own MDS requests
  - Follow-up of MDS requests
- Summarizing, evaluating and answering questions

### Teaching method

Lecture with demonstration and discussion

### Circle of participants

You specifically want to learn about how the MDS request works in IMDS and would like to evaluate this mechanism in terms of internal use.

### Prerequisites

Basic knowledge in the use of the PC and the Internet as well as basic knowledge in the use of the IMDS.

### Duration

120 minutes

**Max. number of participants:** 14

### Training documentation

You will receive a personal copy of the teaching materials. Further specialized information is available on our website.

### Public training

Current prices and dates can be found on our website [www.imds-professional.com](http://www.imds-professional.com)

### Exclusive training

You can also book this training exclusively, in which case we charge a daily fee.  
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